

From: bme-fac-request@virginia.edu on behalf of [Burcin, Tracy Lee \(tlb3v\)](#)
To: bme-fac@virginia.edu
Cc: [Lamm, Crystal Besecker \(cbs5y\)](#); [Pritchard, Henry \(hep6n\)](#)
Subject: FW: MR5 Deliveries
Date: Wednesday, March 18, 2020 12:54:14 PM

Below is important information regarding MR-5 deliveries.

Thanks,

Tracy

From: Speight, Randy E *HS <ERS3Q@hscmail.mcc.virginia.edu>
Sent: Wednesday, March 18, 2020 12:39 PM
To: Gonnella, John (jbg9w) <jbg9w@hscmail.mcc.virginia.edu>; Kidd, Michael W (mwk2c) <mwk2c@virginia.edu>; Pattison, Gary R (gp5f) <gp5f@virginia.edu>; Selig, Raymond G *HS <RS5ZR@hscmail.mcc.virginia.edu>; Orange, Paul W (pwo2c) <pwo2c@virginia.edu>; tpw7c@hscmail.mcc.virginia.edu; Manley, Russ (crm3v) <crm3v@hscmail.mcc.virginia.edu>; Burcin, Tracy Lee (tlb3v) <tlb3v@virginia.edu>
Cc: Shifflett, Bruce W (bws9g) <bws9g@hscmail.mcc.virginia.edu>; Hurley Smith, Jessica V *HS <JVH8A@hscmail.mcc.virginia.edu>; Feldman, Sanford H (shf2b) <shf2b@virginia.edu>
Subject: MR5 Deliveries

Colleagues, during this time of uncertainty and altered work locations the current plan is that our loading dock at MR5 will remain open for deliveries to the labs. The thing we ask of you to help with is to let your PI's and lab personnel know that if they are not going to be in the lab to please leave a note as to an alternate lab to deliver to. We simply don't have storage area in our dock area to hold packages and this is especially important with perishables. We certainly don't want anyone's packages to not arrive in a timely manner. Thanks for your help.

Regards,

Randy Speight, MBA, PMP
Senior Space Manager
Capital and Facilities Planning
School of Medicine
434-297-7824