

Prior Graduate Coursework Petition Form for Systems Ph.D. Students

Instructions

1. In the spaces below, indicate which course requirements from the Systems Ph.D. are to be fulfilled by prior graduate courses taken while enrolled in a previous graduate program. Any previous course that you list must be clearly shown in the academic transcript that you submitted when applying to the Systems graduate program. Your transcript must show the course identifier, your grade, and the grading basis (e.g., 3.5 of 4; or 90% of 100%). If these elements are not present in your transcript, then you must obtain and submit an official transcript showing them.
2. Within your first semester, you must also submit the following in a single PDF:
 - a. The below form.
 - b. Your transcript, if needed per (1) above.
 - c. The course description or syllabus for any previous course for which you wish to obtain credit. The documentation must list the topics covered in the course, and it must clearly link to the course shown in your transcript.
3. All files must be submitted via email to the graduate program director at sic-phd@virginia.edu by the end of your first semester.

The graduate program director will follow-up with questions and notify you of the decision.

