

# APPLICATION FOR ADMISSION VIA THE COOPERATIVE ACADEMIC AGREEMENT

## SCHOOL OF ENGINEERING AND APPLIED SCIENCE UNIVERSITY OF VIRGINIA CHARLOTTESVILLE, VA 22904

Use this form to apply to the University of Virginia as an *undergraduate, non-degree-seeking student* through a Cooperative Academic Agreement (CAA) with your home institution. Through this program, you *will not* be considered a transfer student at UVa. However, if accepted under the CAA with your home institution, you will have the opportunity to register for and take up to 30 credit hours of undergraduate course work in the School of Engineering and Applied Science at the University of Virginia. Upon completion of the BS degree from your home institution, students may apply to the UVa graduate engineering program via a separate application.

PLEASE TYPE OR PRINT CLEARLY.

(1) Name: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(Family Name - no abbreviations) (First) (Middle) (Suffix)

(2) Present Mailing Address: \_\_\_\_\_  
street address

\_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
city state if USA zip code mobile telephone  
country if non-USA

\_\_\_\_\_ e-mail address

(3) Name of home institution: \_\_\_\_\_

(4) If you are accepted to this program, you will be encouraged to concentrate your studies in a particular engineering discipline. Please indicate your area(s) of academic interest by indicating a first, second, and third choices.

Aerospace Engineering _____	Civil Engineering _____	Materials Science & Engineering _____
Biomedical Engineering _____	Computer Engineering _____	Mechanical Engineering _____
Chemical Engineering _____	Computer Science _____	Systems Engineering _____
	Electrical Engineering _____	

### PERSONAL DATA

The University of Virginia does not discriminate in its programs, procedures, or practices against any person on the basis of age, citizenship, color, handicap, national origin, political affiliation, race, religion, sex, sexual orientation, or status as a disabled veteran or veteran of the Vietnam era. The University operates equal opportunity and affirmative action programs for faculty, staff, and students. The University of Virginia is an Equal Opportunity/Affirmative Action Employer.

(5) Date of Birth (mm/dd/yyyy): \_\_\_\_\_

(7) Country of Citizenship: \_\_\_\_\_

(8) If citizenship other than U.S.A., indicate Visa Type Code: \_\_\_\_\_

(6) How do you identify yourself?  
\_\_\_ American Indian or Alaska Native  
\_\_\_ Asian  
\_\_\_ Black or African American  
\_\_\_ Hispanic or Latino  
\_\_\_ Native Hawaiian or other Pacific Islander  
\_\_\_ White

*This question is optional.*

(9) Geographic Origin. If you are living in the State of Virginia with the intention to remain permanently and with no present intention to leave, please enter the city or county in which you live (a) below unless you are living in Virginia solely for the purpose of securing an education in which case answer (b). If you do not live in the State of Virginia or if you are living in Virginia solely for the purpose of securing an education please enter your home state (or country if non-USA) in (b) below. Information requested on this subject is for reports the University makes and provides to Federal and other agencies.

(a) \_\_\_\_\_ (b) \_\_\_\_\_  
 County or Independent City in Virginia State if USA Country if non-USA

(10) Do you wish to claim privileges based on Virginia domicile? \_\_\_ Yes \_\_\_ No

(11) Have you ever been adjudicated or convicted of a misdemeanor, felony, or other crime? Note that you are not required to answer "yes" to this question or provide explanation, if the criminal adjudication or conviction has been expunged, sealed, annulled, pardoned, destroyed, erased, impounded, or otherwise ordered by a court to be kept confidential. \_\_\_ Yes \_\_\_ No  
 If yes, please submit an explanation of the conviction in a separate document.

(12) Have you ever been found responsible for a disciplinary violation at any educational institution you have attended from the 9<sup>th</sup> grade (or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct that resulted in a disciplinary action? These actions could include, but are not limited to: probation, suspension, removal, dismissal, or expulsion from the institution. \_\_\_ Yes \_\_\_ No If yes, please submit an explanation of the violation.

(13) I have read the [explanation of the University of Virginia Honor System](#). I understand that as a student at the University of Virginia, I will be participating in this system. I agree to support and abide by the Honor System, which prohibits lying, cheating, and stealing. I understand and accept that the Honor System is administered entirely by student representatives, including investigations, adjudications, and appeal review, and that violations may result in permanent expulsion. \_\_\_\_\_ (inits)

**EDUCATION**

(14) List all colleges and universities attended beginning with the current or most recent.

Name of Institution	Location City/State	Dates From - To Mo/Yr Mo/Yr	Diploma or Degree(s) Received/Pending Title of Degree/date awarded/mo/yr	GPA on a scale of 4.0		
				all courses	major courses	last 2 years

(15) Provide *official* transcripts for all colleges and universities attended. No decision will be made on acceptance until this application form and all official transcripts are received, showing a minimum of 45 credit hours earned with grades. *Electronic submissions are preferred*, sent to [engineering-undgrad@virginia.edu](mailto:engineering-undgrad@virginia.edu). Hard copy transcripts and applications can be sent to SEAS Undergraduate Registrar, P.O. Box 400233, Charlottesville, VA 22904.

(16) In addition, you must have the CAA on-campus coordinator at your home institution send an e-mail to the Undergraduate Programs Office, [engineering-undgrad@virginia.edu](mailto:engineering-undgrad@virginia.edu) stating that you are a student in good standing at your home institution and that they believe you are academically prepared to participate in this program.

(17) Write a personal statement. Briefly explain your reasons for applying. Do you ultimately wish to earn a graduate degree in engineering? If so, why and which degree (i.e., subject area and level: coursework only masters, research masters, or Ph.D.)? Do not exceed the space provided.

(18) I affirm that the information given on this application is complete and true to the best of my knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_

NOTES: 1) Students who believe they will qualify for **financial aid** while taking classes at UVA through this cooperative agreement must request financial aid through the aid office of their undergraduate home institution, not through UVA. 2) Students accepted at UVA through this application are expected to begin classes at UVA within twelve (12) months of acceptance. Students who do not start their UVA studies within that timeframe can expect to be asked to submit a new application. 3) Students accepted at UVA through this application for non-degree seeking, undergraduate studies are not yet accepted for graduate studies at UVA. To be considered for graduate studies, students must maintain a high GPA while at UVA and make a separate, later application for graduate studies: [www.seas.virginia.edu/graduate](http://www.seas.virginia.edu/graduate) \_\_\_\_\_ (inits) I acknowledge.

(19) Submit this completed form, with signature, to [engineering-undgrad@virginia.edu](mailto:engineering-undgrad@virginia.edu). We strongly prefer electronic submissions. Physical applications may be subject to delays, but can be sent to SEAS Undergraduate Registrar, P.O. Box 400233, Charlottesville, VA 22904.

**APPLICATIONS WILL BE ACCEPTED BETWEEN OCTOBER 1<sup>st</sup> AND APRIL 30<sup>th</sup> ANNUALLY.**