

**Engineering Student Council at the University of Virginia**  
P.O. Box 400230, Charlottesville, VA 22904-4233

**Application for Engineering Student Council's Travel and Activities Fund**

PLEASE CONSULT THE **APPLICATION GUIDELINES** BEFORE COMPLETING THIS APPLICATION

Contact Name: \_\_\_\_\_

Date: \_\_\_\_\_

Email: \_\_\_\_\_ @virginia.edu

Phone: \_\_\_\_\_

Organization Information (N/A if applying for funds as an individual)

Organization Name: \_\_\_\_\_

Organization President Name: \_\_\_\_\_

Email: \_\_\_\_\_ @virginia.edu

Organization Treasurer Name: \_\_\_\_\_

Email: \_\_\_\_\_ @virginia.edu

Organization Advisor Name: \_\_\_\_\_

Email: \_\_\_\_\_ @virginia.edu

Proposed event or activity name: \_\_\_\_\_

Does the SEAS recognize this organization? \_\_\_\_\_

Number of students in the organization: \_\_\_\_\_

Number of members traveling: \_\_\_\_\_

Travel Information

Travel Dates: \_\_\_\_\_

Travel Location: \_\_\_\_\_

Mode of Transportation: \_\_\_\_\_

Total Amount Requested: \$ \_\_\_\_\_

\*Please attach the proposed budget.

Proposed Use of Funds

\*Please attach a detailed report.

Have funds been provided by other sources? If yes, please explain.

\_\_\_\_\_  
\_\_\_\_\_

**Please attach any documents that may supplement your application responses. Please justify the reason for travel/activity and how this will benefit you or your organization.**

Number of documents attached: \_\_\_\_\_

Completed applications should be submitted to [tafseas@gmail.com](mailto:tafseas@gmail.com) by **Friday, November 8<sup>th</sup>** at

**11:59 pm.**