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Sent: Tuesday, September 22, 2020 2:47 PM
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Subject: Lab Coat Laundry Program

Lab Coat Laundry Program

Dear All:

I am pleased to pass along that the storeroom will now be offering a weekly lab coat laundering pick-up. Pick-up and delivery will be made each week on Tuesday and Thursday and will be provided by University Cleaners. Cleaning charge will be \$3.95 per coat that will include both the cotton and flame retardant coats. Lab coats picked up on Tuesday will be delivered on Thursday and Thursday pick up on the following Tuesday.

Please follow the listed guidelines when requesting a pick up;

1. Email chembiosro@virginia.edu when you will be dropping off a lab coat to be laundered. If there are no pick-ups scheduled, we can make University Cleaners aware that a stop is not necessary.
2. Please clearly label each coat dropped off with Dept. name (PTAO for non-chemistry), lab and contact person for the first pick-up. Each lab coat will then be bar coded accordingly and will no longer need labeling for subsequent pick-ups.
3. Mark any lab coats that have any contaminated areas or stains that require special attention. This will allow everyone involved in the process to handle them appropriately.
4. Bags will be provided for each delivery and can be used for any pick-ups that follow.

Lab coats are also now available for purchase from the stockroom in S-XL for both the flame retardant (~\$85.00) and cotton (~\$20.00).

Please feel free to follow up with any questions or concerns.

Danny W. Via
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