

**Subject:** ENTRY/EXIT CORRECTION : PLEASE READ (REVISED 6-23-2020)

**Importance:** High

All,

Signs have been posted on all doors in relation to Entry and Exit for Wilsdorf and Jesser Halls. Please try to abide by these signs.

**WILSDORF HALL:**

**ENTRY for Wilsdorf Hall:** ENTRY into Wilsdorf Hall will have 2 ENTRY POINTS . The “**LOADING DOCK DOOR AT SOUTH ENTRANCE**” of the building facing the football stadium will be for STAFF, FM and SERVICE.

The second Entry point will be the “**MAIN ENTRANCE DOORS AT THE CAFÉ**” For RESEARCH , STAFF, FACULTY and STUDENTS. One exception to exiting/re-entry at the Loading dock door is for our cleaning staff who have to access the dumpster to throw away trash. Some exceptions may be made for Facilities Management as well in regard to the loading dock needs etc.

**EXIT for Wilsdorf Hall:** Please Exit from the NORTH Stairway door on the 1<sup>st</sup> level OR the 2<sup>nd</sup> floor exit toward Chemistry. You can also exit INTO JESSER HALL from one of the bridges on the 2<sup>nd</sup>, 3<sup>r</sup> floor and leave from the NORTH main exit on the 1<sup>st</sup> floor of Jesser Hall facing Chemical Engineering Please try and use the card reader to log your exit until other methods are brought in.

**IMPORTANT NOTE: All doors in WILSDORF HALL AND JESSER HALL are still Emergency Exit doors.**

**JESSER HALL:**

**ENTRY for Jesser Hall** will be at the South Main Exit closest to Mechanical engineering. The bridges are being used as hallways. PLEASE DO NOT prop open the bridge doors. Those door stops are mainly for when moving equipment. Both sides should remain unlocked until further notice.

**EXIT for Jesser Hall** will be at the NORTH Exit closest to Chemical Engineering. Please use the card reader to log your exit.

Cleaning staff will be able to use the basement door for exit/ re-entry to empty trash. Deliveries will be made from the basement door as well. Some exceptions will be made for Facilities Management as well.

**ALL CAFÉ USE AND COMMON AREAS ARE SHUT DOWN UNTIL FURTHER NOTICE.**

Thank you,

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