UVA Engineering New Graduate Student Checklist

BEFORE YOU ARRIVE:

All Students
- Put the UVA Engineering New Student Orientation and Welcome Reception on your calendar: August 24th, 1-4 pm.
- Plan to attend an opening convocation for all new UVA graduate students and their families on August 26 at noon on the Lawn. Our new president will be speaking with reception to follow in the Amphitheater.
- Check your Slate checklist and be sure all official test scores and transcripts have been received.
- Get your UVA Computing ID
  o Your UID number is the nine-digit number that serves as your ID throughout your time at UVA. Assigned to you by the University, it is NOT your Social Security number. You can retrieve your UID number online. To do so, you will need your seven-digit UVA Student Information System (SIS) ID number. This number can be found in the email acknowledging receipt of your application for admission.
- Activate your UVA email address. This is the official means of communication at UVA.
- Submit your pre-entrance health form and immunization information (doctors signature will be required)
- Ensure all tuition and fees are paid. Check with your Graduate Coordinator for more details.
- Check out your housing options

- Register with Student Disability Access Center if needed
  o Students who need to request academic and/or housing accommodations based on a disability or medical condition should register with the Student Disability Access Center (SDAC) as soon as possible. In order to register, please go to the SDAC website, scroll down, click on the “apply for services” button, and complete the online form.
  o If you have additional questions, please contact the Student Disability Access Center at 434.243.5180 or sdac@virginia.edu.
- Sign the UVA Patent Agreement
  o Any person who may be engaged in University Research is required to execute the University’s Patent Agreement and Assignment

International Students, also:
- Review the ISO Newly Admitted Students webpage and complete the checklist
- Complete your I-20
- Register to take UVELPE test if you were required to send in TOEFL scores.
AFTER YOU ARRIVE:

All Students
- Check in with your Graduate Program Director and your Graduate Coordinator
  o Contact information can be found here under the “Graduate Program Contacts” tab
- Get your UVA student ID card
- Get your parking permit if needed
- Sign up for UVA Alerts
- See Joan Wicks, UVA Engineering Graduate Student Financial Coordinator, to complete your I-9 (Thornton Hall, Room A-205). Click here for a list of documents to bring with you.
- Register for courses. Speak to your Advisor for guidance on which courses to enroll in.
- Get your required student health insurance or complete your Hard Waiver
- Become familiar with the UVA Honors Committee and the University Judiciary Committee

International Students, also:
- Check in with the International Studies Office
- Visit the International Student Immunization Clinic
- Attend the ISO Orientation on August 22
- Take the UVELPE test on August 25, if you were required to provide TOEFL or IELTS scores.

EXPLORE MORE:

- Explore the UVA Engineering Current Graduate Students website
  o Find resources listed under the tabs “UVA Engineering Student Services” & “UVA Student Services.”
  o Review professional development opportunities, academic & financial resources, degree requirements, forms, assessments, & graduation procedures.
  o Check out your Graduate Engineering Student Council and other student organizations under the Student Organizations tab
- Explore the UVA Engineering Office of Diversity & Engagement
  o Learn about the vision and resources being offered by the UVA Engineering’s Office for Diversity & Engagement
- Check out the Center for Engineering Career Development
  o Check out how the CECD helps all engineering students achieve their highest aspirations
  o Check out Handshake to access all the CECD has to offer
- Check out funding opportunities for PhD and MS students
  o Explore these databases of funding opportunities based on your interests, nationality, etc.
- Check out the services provided by the UVA Library